



## THE BRITISH SCHOOL JOB DESCRIPTION

<b>Job Title:</b> Secondary School Teacher	<b>Department:</b> Secondary School
<b>Reports to:</b> Curriculum Leader/ Assistant Curriculum Leader	
<p><b>Role:</b></p> <ul style="list-style-type: none"> <li>• Teachers create a warm fostering environment in the classroom that facilitates learning.</li> <li>• Teachers help impart knowledge to their students as per the defined curriculum.</li> <li>• Teachers mentor and nurture students and role model desirable progressive social attitudes and behaviour.</li> <li>• Teachers work closely with other teachers in their Curriculum Area, their Assistant Curriculum and Curriculum Leaders, Key Stage Leaders and other the school leadership to ensure optimal student learning and teaching.</li> </ul>	
<p><b>Key Accountabilities :</b></p> <p><b>Planning and preparing for students' learning:</b></p> <ol style="list-style-type: none"> <li>1. Plan appropriately using knowledge and understanding of The British School Context.</li> <li>2. Keep abreast of contemporary pedagogical approaches and work to implement best practice.</li> <li>3. Possess appropriate content knowledge.</li> <li>4. Have an understanding of students' needs and abilities and design appropriate learning experiences.</li> <li>5. Identify appropriate learning outcomes for students.</li> <li>6. Plan and implement effective assessment for/of learning which enhances outcomes for students.</li> </ol> <p><b>Creating an effective learning environment:</b></p> <ul style="list-style-type: none"> <li>• Create a respectful classroom environment.</li> <li>• Establish an effective rapport with students and colleagues.</li> <li>• Establish a culture for learning.</li> <li>• Establish and maintain effective classroom management.</li> <li>• Manage individual student behaviour.</li> <li>• Manage physical space.</li> <li>• Support students socially, emotionally and academically.</li> <li>• Reinforce and reward positive behaviours.</li> </ul> <p><b>Teaching and learning:</b></p> <ul style="list-style-type: none"> <li>• Communicate clearly.</li> <li>• Use effective questioning and discussion techniques.</li> <li>• Engage and motivate students in their learning.</li> <li>• Provide feedback to students in a timely and developmental fashion.</li> </ul>	



- Meet individual needs through effective differentiation.
- Use technology effectively to support teaching and learning.
- Use resources effectively to support student learning.
- Incorporate the TBS Learner Profile attributes in their teaching.

**Professional values and behaviours:**

- Appreciate the diversity of TBS cultures and be sensitive to the needs and perceptions of the international community.
- Reflect on teaching and learning to improve practice.
- Maintain accurate records.
- Know and understand school policies.
- Communicate with stakeholders in a timely fashion.
- Contribute to student life.
- Contribute to professional learning networks where appropriate.
- Grow and develop professionally within the British School context.
- Show professionalism at all times with all stakeholder groups.
- Support colleagues.
- Put the needs of students first.
- Meet all deadlines.
- Understand and work to implement the school's mission and values.
- Maintain high ethical standards and display integrity at all times.

**Competencies:**

Will follow Teaching Staff Competencies.

**Personal Attributes :**

- Excellent written and spoken English.
- Behaviour management skills.
- Passion for teaching.
- Ability to work in a team.
- Willingness to take on added responsibilities.

**Qualification**

- Qualified teacher with a graduate degree. Master's degree preferred.
- Ability to engage students a cross ability ranges.



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### Experience

- Preferably 3 + years teaching experience in an international school.

*This Job Description does not define all duties and responsibilities of the position and the school may assign other tasks from time to time to help operationalise the role.*

*The school may review and modify or amend the Job Description as needed after discussion with the position holder.*

### **Safeguarding Information**

*The British School and all its personnel are committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo comprehensive child protection screening including but not limited to checks with past employers.*

Job Holder's Signature:

Date: